

## OUR CAPABILITIES

### FOLDING

#### Specialty Folding:

- Pop-ups, iron crosses, swingers.
- Small or large gap gate folding.
- Pyramid or single sided accordions.
- Uneven/nonexistent side guides.

#### Standard Folding:

- Accordion folding: up to 15 acc's.
- Roll folding: 8 times over & over.
- Gate folding: up to 8 gates.

#### Miniature Folding/Pharmaceutical:

- Production of patented RTA folds on multiple machines.
- Common insert/outsert sizes are 1 x 3 & 1.125 x 1.125 with glue.
- FDA approved glues.
- Lay flat miniature solutions.

#### Miniature Folding/Commercial:

- 23 miniature machines.
- Panels as small as .4375.
- Creative coupon designs.
- Gate folds as small as 2 x 2.

#### Oversized Folding:

- Max sheet size: 44 x 80.
- Map folding experts.
- Synthetic stocks: Yupo, Poly Art.

#### Heavy Paper Folding:

- Stock as thick as 22pts.
- Pocket folders, CD sleeves, credit card holders.

### GLUING & SEALING

#### Remoist Gluing:

- Multiple Units - all single pass solutions.
- Remoist glue strip applications.
- Maximum width of 30".
- Bang tails with welded seam env.
- U-Bar Remoist.
- All perfering, scoring, seam gluing & folding done in-line with remoist.

#### Ez-Release Gluing:

- 22 glue units on inline on the folders.
- Hot or cold ez-release glue.  
(aka: snot or bugger glue)
- Spot glue closures for mailing.

#### Glued Products:

- Pocket Folders & Welded seam env.
- Double thick reply cards.
- Pasted Booklets.

#### Attaching:

- In-line and high speed.
- Positioned Cards, BRE's, or Magnets.
- Place 1 x 3 P.I's into position.
- Place a product & then fold around it:  
i.e.: roll, gate & accordion folding.
- Product samples:  
i.e.: shampoo or aspirin packets.

#### Wafer Sealing:

- Inline and stand-alone application.
- Applied either flat or around edges.
- Perforated, nicked, odd-shaped seals.
- Paper, clear and foil seals.

### STITCHING

#### Saddle Stitching:

- Maximum of 12 pockets
- Oversized stitched books- 19 x 22.5.

#### Miniature stitched products:

- Two Up - 2.5 x 3.5 w/2 stitches.
- One Up - 3.0 x 3.875 w/2 stitches.
- Inline 3- and 5-knife trimming.
- Inline refolding, sealing & punching.

#### Loop Stitching:

- Lay flat solutions.
- Standard 6mm loop.
- Oversized 8mm loop.

### BINDERY SERVICES

#### String Tying:

- Maximum size: 5.75 x 8.0.
- Minimum size: 1.5 x 1.5.
- Standard hole size: 5/32nds.
- Loop sizes: 1.25 to 8.0.

#### Scoring & Perforating:

- Maximum of 42 x 42.
- Channel quality score in-line.
- Interrupted perfering & slitting.
- Micro-perforating.

#### Poster Rolling:

- 10 semi-automatic machines.
- Place into plastic sleeves or tubes.
- Any length sheet you want.

## CONTACT INFORMATION

#### Estimating

Jack Rickard, President x 226  
jrickard@rickardbindery.com

Gary Junge, Manager x 222  
gjunge@rickardbindery.com

Diane Barnett, x 223  
dianeb@rickardbindery.com

#### Sales

Jim Egan, Sales Manager x 212  
jegan@rickardbindery.com

#### Operations

Kevin Rickard, Vice President x 230  
krickard@rickardbindery.com

#### Customer Service Reps

Donna Sefrhans, x 218  
dsefrhans@rickardbindery.com

Mike Baron, CSR Manager x 227  
mbaron@rickardbindery.com

Dave Nielsen, Quality Assurance x 228  
dnielsen@rickardbindery.com